



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

October 06, 2020, 6:00 PM

ATTENTION: Protecting the public, our partners, and our staff is of the utmost importance. Due to recent health concerns with the novel Corona-virus, the Park Board has decided to host the meeting Online via Zoom. Under the Governor's Stay at Home Order issued on March 23, 2020, the public is strongly encouraged to participate via teleconference. You can join the zoom meeting for the study session regular meeting by using the Meeting ID: 876 8848 6044 Password: PenMet1006 or call in at +1 253-215-8782 Password: 1666709770. Meeting agendas can be accessed online at PenMetParks.org. Citizen Comments can be emailed to admin@penmetparks.org by October 5th at 5:00 PM and will be read at the meeting.

Call to Order: The meeting was called to order by Commissioner Hill at 6:00 pm

Commissioners Present:

Maryellen (Missy) Hill (President)
Kurt Grimmer
Amanda Babich (Clerk)
Laurel Kingsbury
Steve Nixon

Outside Staff:

Sarah Fischer
John Barnholt
Linda Kaye Briggs

Staff:

Doug Nelson
Elaine Sorensen
Eric Guenther
Stacie Snuffin
Chuck Cuzzetto
Brycen Tony
Ed Lewis

ITEM 1 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote.

ITEM 2 Citizen Comments: None

ITEM 3 Presentations

3a. Director's Report

Executive Director, Doug Nelson reported that he will be moving the Covid 19 Fiscal Updates into his Director's report in future meetings. Nelson gave updates on current recreation, events, and other happenings in the district. He reported that the governor's office issued new guidance regarding recreation and outdoor activities and an update on the Pierce County Comp Plan amending 5 PenMet parcels of land. Nelson thanked the Kiwanis, President Hill, and Staff for contributing to the success of the



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

Kiwanis Miniature Golf Tournament that was held at the CRC (Community Recreation Center)

3b. President's Report

President Hill reported that there will be a Jurassic Parliament Workshop on Saturday, October 10, 2020. President Hill announced that PenMet has hired Ally Bucajich as a Project Manager for the CRC project.

ITEM 4 Consent Agenda

Commissioner Babich made a motion to approve the consent agenda, seconded by Commissioner Kingsbury. The agenda was approved with a 5-0 vote.

4a. Approval of Minutes

09/15/2020 Regular Minutes

4b. Approval of Vouchers

\$282,183.22 Reference Number V2020-481-521

ITEM 5 Unfinished Business

5a. CRC Project Update

Sarah Fischer from BLRB gave an update on an earlier meeting that included a gleaning exercise that homed in on details on the Performa. She introduced John Barnholdt from BRS. She gave a brief update on the CRC Project and talked about the Steering Committee meetings, project goals, and timelines. She reported that they are evaluating data from various meetings. She gave some examples of feedback from the polling results from the public meetings on the CRC Project. Fischer took questions from the Board before moving on to Proforma presented by John Barnholdt from BRS. He discussed the core service areas, core participation, and extended service areas. He also discussed balancing programming, cost recovery goals, extended service areas. He gave an overview of operational performance and center revenues. Barnholdt took questions from the Board and had a further discussion. Linda Kaye Briggs gave an update on the case statement document for a feasibility study. Linda took questions and feedback from the Board and Staff on the case study document.

ITEM 6 New Business

6a. Approve Transfer of Restricted Major Capital Replacement Fund to SHP (Sehmel Homestead Park) Turf Replacement Fund (Resolution R2020-023)

Commissioner Grimmer made the motion to approve Resolution R2020-023 authorizing the transfer of up to \$600,000 from the Restricted Major Capital Replacement Fund to the Sehmel Homestead Park Turf Replacement Fund and amend the 2020 Capital Project budget. Seconded



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

by Commissioner Nixon. The motion was approved with a 5-0 vote. Special Project and Planning Manager, Eric Guenther answered questions and discussed with the Board.

6b. Recreation Leader 1 & 2 Job Description and Salary Range Approval

Community Recreation Specialist, Brycen Toney presented and took questions from the Board on Recreation Leader 1 & 2 job descriptions and salary ranges. Commissioner Grimmer made a motion to approve the revised job descriptions for Recreation Leader I and Recreation Leader II. Seconded by Commissioner Kingsbury. Community Recreation Specialist, Brycen Toney took questions from the Board

ITEM 7 Committee Reports

7a. CRC Finance

Commissioner Nixon reported that the CRC Finance Committee reviewed the project budget and spreadsheet. He also reported that they had reviewed bond financing documentation and draft communication plan. The board and staff discussed the budget.

7b. CRC Marketing

Commissioner Grimmer reported that he and Linda Kaye Briggs have been meeting with community influencers. He reported that they are moving on to the Feasibility Phase and its fundraising potential. Executive Director, Doug Nelson reported that the CRC Marketing Committee discussed the schedule, draft case statement, and timeline.

7c. CRC Operations

Commissioner Nixon reported that the CRC Operations Committee discussed feedback from the Steering Committee and the sharing of contact information for them to communicate and ask questions outside of the Steering Committee Meetings. He also reported that BLRB and BRS had a Project Team had a meeting and that there will be an Eco Charrette meeting on Thursday, October 8, 2020, from 8 am – 12 pm.

ITEM 8 Comments by Board

Commissioner Grimmer allocated \$1,136.87 for Miniature Golf Equipment out of his legislative funds. Commissioners addressed the public regarding the resignation letter from PenMet's Interim Senior Operations Manager and the transparency of the Board. Commissioner Kingsbury addressed the resignation of the contracted Interim Senior Operations Manager, Glenn Akramoff and the letter being put out to the public by the press that really said some unfounded and strongly unjust accusations. She commented that wanted to publicly address that she thought that one thing she has learned since she's been on the Board from all of the board members that transparency really is the number one thing and that they all are really focusing on making sure that they can get the community



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

recreation center built but in an efficient manner and in a way that is very fiscally responsible and transparent to the whole community. She commented that she recognizes that they are the ones that are representing all of their constituents and all the people that are in the Greater Gig Harbor area and she really appreciated all of the communication efforts, all of the support and information that she has received from staff and from fellow board members. She commented that she wanted to say publicly that she really has appreciated how Commissioners Babich, Hill, Nixon, and Gimmer have all been open, upfront and transparent with her and have helped her learn what is going on, helping her feel a sense of security in what she is doing. Knowing that asking questions and always wanting to make sure that the truth is out there and that they are doing things right by their community standards and regulations. She commented on her appreciation for the Board. She commented that she wants to make sure that it's stated publicly that they as a board really do have the community's best interests at heart and want to make sure that everything is very transparent and open. Commissioner Grimmer thanked Laurel for her kindhearted and thoughtful comments and supports her comments completely. He commented that the Board is 100% behind building the Community Recreation Center and that they just want to make sure that it's done in the proper affordable way that serves the greater community. He expressed his thankfulness to be working with the other four commissioners that are in support of the activity and they are working their hardest to make the project happen in a good constructive way. Commissioner Nixon thanked Executive Director, Doug Nelson and Planning and Special Projects Manager, Eric Guenther for taking time to go for a walk on the Narrows West Property with him as well as one of PenMet's constituents and a representative from the Evergreen Mountain Bike alliance. He commented that he thought that the site is a great opportunity for PenMet and appreciates all of Guenther's work on putting the grants together. He also expressed his support for Commissioner Kingsbury's comments and affirmed the challenges of the project, the unity, interest and transparency of the Board. He commented that he thought that they are all working hard too to do the right things and making sure that the right things are getting done. He acknowledged that President Hill and Commissioner Babich are working additionally beyond what the rest of the Board is and appreciates their work effort. Nixon commented that he feels that their cohesiveness as a Board and their ability to communicate is great and they will continue to do the best work that we can for their community.

ITEM 9 Next Board Meetings

Tues. October 20, 2020 (Study and Regular) Via Zoom or Teleconference 5:00 PM

ITEM 10 Executive Session:

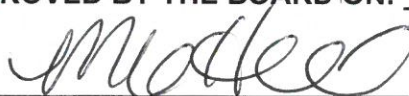
ITEM 11 Adjournment President Hill adjourned the meeting at 7:54 pm



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

APPROVED BY THE BOARD ON: _____



President



Clerk

